



Environmental Policy 2023

Policy Statement

Laburnum Boat Club recognises that good environmental management is an essential part of overall good practice in voluntary sector management. The Boat Club will therefore strive to adopt the highest available environmental standards in all its areas of operation. We focus on continual improvement with the aim of becoming a zero carbon and waste organisation.

Laburnum will involve staff and members as much as possible both in implementing this policy internally and we will make our policy publicly available on our website, in our office and by making it clear in our staff induction process. The Boat Club has already been working at mitigating its environmental impact and we further commit to:

- prevention of pollution
- compliance with all environmental legislation
- work toward becoming a zero to landfill site

For any comments or questions regarding our environmental policy and commitment please email info@laburnumboatclub.com

Policy

The Laburnum Boat Club uses the waste hierarchy to identify ways to be more environmentally friendly, in priority order these are:

1. Eliminate - Avoid producing waste in the first place
2. Reduce - Minimise the amount of waste you do produce
3. Re-Use - Use items as many times as possible
4. Recycle - Recycle what you can only after you have re-used it.
5. Dispose - Dispose of what's left in a responsible way

To improve our environmental performance, Laburnum commits to further energy and waste reduction by:

1 - Materials and Resources

- We will maintain the recycling bins in the office and Club buildings and encourage and enable staff and participants to recycle as much waste as possible
- When ordering stationery, resources etc, we will do so in bulk, to reduce transport costs
- Where practicable we buy products manufactured from recycled waste and / or from Green Providers



- Rather than printing leaflets, posters, fundraiser packs, etc. wherever possible we will create digital versions
- Unused or single copied paper is recycled as scrap paper
- For sensitive or confidential information, we will use a shredder, then recycle it and / or use it for gardening material
- Double sided printing and back to back photocopying is be undertaken where practicable
- We don't automatically print e-mails and documents. Retaining them on the hard drive reduces toner and paper usage
- If it is practicable rechargeable batteries are used
- If we need to use disposable plates/cutlery at an event, we buy cardboard, not plastic

2. Managing Waste

- Every effort is be made to recycle waste, such as cardboard, glass, paper and plastics
- Toner and cartridge recycling is carries out
- Energy efficiency in considered in our purchasing of electronic equipment and end of use recycling is considered
- Hazardous items, such as oils, chemicals, fluorescent tubes, batteries etc, and electrical items are disposed of properly and not simply dumped in the bin

3. Energy Use.

- Where possible, we consider purchasing renewable energy
- Energy efficient lighting is used to replace any tungsten bulbs
- Staff and participants are encouraged to turn off lights, monitors and other equipment when not in use
- Where practicable, heating is turned down or off in unoccupied rooms or areas, with heating reduced to 'frost protection' levels when unoccupied; e.g. Christmas
- We ensure that doors and windows are not left open when the heating is on
- Any new building works will incorporate appropriate insulation and consider energy use as a priority at point of design

4. Water Use

- We aim to turn off or repair dripping taps as soon as possible

5. Emissions and Transport.

6. We encourage drivers to not hard accelerate and brake, which wastes petrol
7. We encourage and enable staff and participants to make use of the public transport system and / or cycle or walk
8. We encourage ensure shared transport use on trips, where it is practicable

Adopted: January 2023

Next Review: December 2027